



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
COMMON COUNCIL MEETING
TUESDAY, MARCH 7, 2023 AT 6:30 P.M.
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074

MINUTES

1. **ROLL CALL-** Mayor Ted Neitzke IV convened the Common Council meeting at 6:30 p.m. Members present were Alderpersons Deborah Postl (attended remotely), Paul Neumyer, Mike Gasper, Dan Benning, Jonathan Pleitner, Pat Tearney, and John Sigwart. Also present were City Administrator Anthony Brown, City Clerk Susan Westerbeke, City Planner Robert Harris, Director of Public Works Rob Vanden Noven, ACA/HR Director Emily Blakeslee (attended remotely), and City Attorney Eric Eberhardt.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.
3. **SWEARING IN OF FIRE FIGHTERS/MEDICS (Deputy Chief Joseph DeBoer, FF/Paramedic Dylan Dodson, Cameron Karsteadt, Samuel Lorge)-** Assistant Fire Chief Steve Schmidt made the introductions of the four members and the City Clerk administered the Oath of Office to each.

4. **CONSENT AGENDA**

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed and considered at this point on the agenda.

A. Approve Minutes of Previous Meeting- MOTION MADE BY ALD. BENNING, SECONDED BY ALD. NEUMYER TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED. Motion carried unanimously.

5. **MAYOR'S BUSINESS**

A. Mayor's Updates- Mayor Neitzke read the Women's History Month Proclamation. He spoke about meeting with the PWSSD interim superintendent, also meeting with legislators in Madison regarding the issues municipalities are having with funding. He thanked Rep. Robert Brooks for his draft bill in support of the schools.

6. **OFFICERS/STAFF REPORT**

7. **PUBLIC COMMENTS/APPEARANCES**

Your comments are welcome. Please limit comments to three (3) minutes. If you need more time, contact the City Administrator, and ask that your topic be placed on a Common Council Agenda.

Two members of the Port Washington Fire Department spoke in support of the enhanced staffing model being presented.

8. **FROM STANDING COUNCIL COMMITTEES**

A. **ADMINISTRATION COMMITTEE**

1. **Ordinance 2023-4: Relating to Penalties for and Enforcement of Building, Electrical, and Plumbing Code Violations- 2nd Reading-** The ACA/HR Director reviewed the ordinance which will allow city staff additional flexibility when enforcing City building,

electrical and plumbing code by granting the Building Inspector authority to issue citations for violations. The Administration Committee recommended approval of this ordinance. MOTION MADE BY ALD. NEUMYER, SECONDED BY ALD. BENNING TO APPROVE ORDINANCE 2023-4 AS PRESENTED. Motion carried unanimously.

9. FROM CITY BOARDS/COMMISSIONS

A. PLAN COMMISSION

1. Public Hearing on Resolution to Discontinue Portion of Public Way Located South of E. Whitefish Rd., Adjoining 922 and 926 N. Wisconsin St. in City of Port

Washington and Amend Official Map- The Mayor opened the public hearing. There being no comments for or against the public hearing was closed.

2. Resolution 2023-2: Discontinuance of a Portion of a Public Way Lying South of E.

Whitefish Rd., Adjoining 922 and 926 N. Wisconsin St.- The City Planner reviewed the right-of-way, which would allow for establishing a uniform public right-of-way on the 900 block of N. Wisconsin Street and allow for the consolidation of lot lines for the 922-926 N. Wisconsin Street property. If the Council approves the resolution the Plan Commission will review the follow-up Certified Survey Map consolidating the property lines at its March 16th meeting. MOTION MADE BY ALD. GASPER, SECONDED BY ALD. PLEITNER TO APPROVE RESOLUTION 2023-2 AS PRESENTED. Motion carried unanimously.

3. Public Hearing to Amend Section 20.30.010 B. of the City of Port Washington Zoning Code Regarding Historic Preservation Regulations and Reference to the Most Current Historic Intensive Survey Report-

Mayor Neitzke opened the public hearing. There being no comments for or against the public hearing was closed.

4. Ordinance 2023-3: Amending the Zoning Ordinance Relating to Historic

Preservation- 2nd Reading- The City Planner the 1998 survey that was completed. In early 2022 staff was informed by the Wisconsin Historical Society that Port Washington was eligible to have the State conduct a new intensive survey to replace the 1998 survey. This was fully funded by the WHS. This ordinance is to amend Sec. 20.30.10 B. of the zoning code to supplement the reference to the "Intensive Survey Report (1998)" and include the recently completed updated survey. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. SIGWART TO APPROVE ORDINANCE 2023-3 AS PRESENTED. Motion carried unanimously.

10. UNFINISHED BUSINESS

A. Consideration and Possible Action on the Port Washington Fire Department

Organizational Structure- The City Administrator reviewed the information in the presentation. On February 22nd staff provided a report and overview on the existing and future challenges the PWFD has, namely how emergency medical service (EMS) calls are projected to increase along with the impact that will have on the staffing model. The two options being focused on are Option #2B: Full Central Ozaukee County Consolidation and Option #3: Enhanced PWFD. The City Administrator further reviewed the directive to provide a funding plan for Option #3 to enhance the organizational framework of the PWFD. Ald. Benning read his recommendations for moving forward which include the consolidation option, and would also like to have the cost projections reviewed again and discussed at a future meeting. After further discussion a MOTION WAS MADE BY ALD. BENNING, SECONDED BY ALD. NEUMYER TO DIRECT CITY STAFF TO CONTINUE WORKING ON BOTH OPTION #2B AND OPTION #3 AND RETURN AT A FUTURE MEETING WITH AN UPDATE. Motion carried unanimously.

11. NEW BUSINESS

A. Consideration and Possible Action on Approval of a Community Development Investment Grant Agreement Between the Wisconsin Economic Development Corporation and the City of Port Washington Related to the Hollander Chocolate Company (1180 S. Spring St.)- The City Planner reviewed the request for approval of a \$187,000 Community Development Investment (CSI) Grant Agreement. This will provide grant funding for re-purposing the commercial property at 1180 S. Spring Street recently occupied by Hollander Chocolate. This re-purposing will accommodate food grade interiors, staff offices and public serving retail spaces. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. GASPER TO APPROVE THE COMMUNITY DEVELOPMENT INVESTMENT GRANT AGREEMENT BETWEEN THE WISCONSIN ECONOMIC DEVELOPMENT CORPORATION AND THE CITY OF PORT WASHINGTON AS PRESENTED. Motion carried unanimously.

B. Ordinance 2023-5: An Ordinance Creating Regulating the Condition of Dumpsters and Other Refuse Containers to Prevent Leakage- 1st Reading- The Public Works Director reviewed the ordinance, which would prohibit dumpsters with holes that leak or spill liquids, semi-solids, and solid refuse by revising the health and Sanitation Ordinance. This ordinance will have a second reading at the next meeting.

12. PUBLIC COMMENTS/APPEARANCES- Mike Didier, Town of Port Washington Chairman commented that the Town is happy with the current Fire Services Contract.

13. ADJOURNMENT- MOTION MADE BY ALD. POSTL, SECONDED ALD. NEUMYER TO ADJOURN THE MEETING AT 7:38 P.M. Motion carried unanimously.

Respectfully submitted,
Susan L. Westerbeke, City Clerk